

MANAGED CONFERENCE CALLS



For corporate announcements or VIP event calls

For those important high profile calls, we offer a highly regarded Operator Managed Event service.

Our experienced operators can manage your call and your audience from start to finish.

Features of the service include complete audience management capability with the ability to record the call, run a Q&A/Voting session, provide a participant list and set up a replay service after the event, if required.

Features

- Dedicated experienced operator to manage your call
- Web delivered interactive PowerPoint presentations (operator managed or client managed)
- Screen sharing at any time during a conference
- Global dial-in number range, local or toll free numbers
- Personalised welcome greeting and answering of callers
- Multi-lingual operator moderation of the conference including participant count, conference start announcement, introduction of speakers
- Part managed, PIN entry event calls
- Event registration services
- Management of Q&A sessions
- Digital conference recording – supplied in flexible formats
- Replay service with separate dial-in number for attendees who could not attend live event
- Online streaming available
- Live conference viewing
- Capturing of attendees' details and post call attendee summary
- Fast transcription and translation services

Head Office:

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Applications

- Investor relations calls to brief stakeholders on financial performance
- Company-wide announcements where controlled interaction between the presenters and the participants is crucial e.g. new product launches
- Ability to cascade instantly new information to global organisations at a moment's notice
- Controlled communication with supply and distribution chains
- Press briefings with the ability to have interactive Q&As

HOW IT WORKS

1. Talk to our specialists to arrange the details of the call and organise any specific requirements you may want included e.g Q&As or whether you want the call recorded
2. Invite your guests
3. At the specified time your guests dial in and are connected by an operator
4. We can ensure that only strictly invited guests are allowed onto the call
5. Alternatively our specialists can dial out to connect your guests
6. Our operator will introduce the call and the key speakers, controlling the sequence of events working closely with you
7. A guest can ask a question at any time by pressing *1 on their keypad
8. After the call a report showing participants and call details such as call duration and costs is available
9. If you recorded the call, you can easily share it, download it or even order a transcription

Features - Openness and transparency

- Full account visibility via the customer area
- Unique 'drill down' online account management and administration
- Real time billing, account statements and payment online
- Full account sort and filtering of billing information
- Free account sign up
- We monitor the market closely to ensure we are always competitive on pricing
- Add a cost code/matter number which appears on your bill enabling you to assign and recharge these costs to specified clients or projects
- Supports full hierarchical multilevel account structures
- Optional after-call email summary on all call

Contact us

We would love to hear from you.

 call **adi Digital : 0121 451 2255**

or

 email: **Sales@adidigital.co.uk**

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