



THE ROLE AND WHAT TO EXPECT

To assist the Managing Director in the effective management of Integrity Evo M and the operation of the finance function, ledgers, book-keeping and associated duties to management accounts stage.

To ensure accuracy and integrity of all financial reporting across the business

As part of developing a dynamic business, to support the growth of the finance and administration functions through continuous improvement and team working.

WHAT YOU WILL NEED TO SUCCEED

- Working as part of a team in an accounts office
- 5x GCSE's at Grade C or above to include English and Math's
- Excellent interpersonal and communication skills
- Ability to input, process and interpret data
- Strong organizational skills and ability to work flexibly
- Good general computer skills.

ABOUT ADI GROUP

adi Group is a large, multi-disciplined, privately owned engineering company offering a single source, integrated service to provide Totally Engineered Solutions. Founded in 1990, the group specialises in supporting the manufacturing sector in the UK & Ireland, through 16 limited companies and over 20 service divisions. Enjoying exponential growth over the last three years, the Group has seen its workforce increase by 50% to over 500 employees and is expected to double in size by 2020.

WHY WORK FOR US

Whether you work at our flagship head office, at one of our 11 regional offices, or at one of our client residencies, a job at adi is fast-paced and promises variety, progression and opportunity. We are dedicated to creating a winning team with a strong work ethic, a commitment to excellence and above all, a passion for engineering.

HOW TO APPLY

If you are a professional hands-on, self-motivated and team focused individual who is reliable and flexible in their approach to work with a keen eye for accuracy and attention to detail – we want you!

To apply, please visit: www.adiltd.co.uk or email your CV to recruitment@adiltd.co.uk

adi Group is an equal opportunities employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or beliefs, marital status, or pregnancy or maternity.